

IB Diploma Programme Admission Policy

Entry into the NPS International Diploma Programme is based on:

- The student's ability to meet the entry requirements as stated in the Entry Criteria Circular [*see Annexure 1*]
- The potential of the student to benefit from the course(s) offered

Before students can make a choice about the Diploma Programme an orientation session is held for existing students and parents [Into the XIth Orientation]. Stakeholders are informed about the requirements and expectations of the programme. Information about the following is disseminated

- Prior learning [if any] that is required
- Challenging nature of the programme
- Subjects offered
- Course expectations
- CORE requirements [including CAS]
- Outline of syllabus and assessment
- Trans disciplinary skills and attitudes that need to be developed
- Time management skills that need to be developed over the duration of the course
- Academic Honesty
- College Counselling Programme

Students are given the admission and subject choice forms and are counseled [by Principal, IB DPC and teachers] about the choices they can make

Students who have not studied in the school prior to seeking entry into the Diploma programme communicate with the Admissions Officer who keeps them informed about the requirements and subject choices available.

In the admissions interview conducted by the Head of School, prospective students are informed of the philosophy, structure, demands and expectations of the course and are given the opportunity, along with their parents, to ask any questions that they may have.

The concerned student then goes through the process as indicated in the school's policy and procedure 5.3.1 'Student Selection and Monitoring Procedures' [*see Annexure 2*]

Parents and students are encouraged to inform the school of any specific learning needs so that teachers can make accommodations as necessary.

Annexure 1

Entry Requirement Circular

Dear Parents,

You must be considering future options of study for your son/daughter currently in Grade X. I would like to clarify our school requirements for IBDP and CBSE in Grade XI. We recommend that all students choose their stream based on aptitude. Consistency of performance is also a major thrust in our selection process.

We offer the IBDP, the CBSE Science Stream with Biology /Computer Science option and the CBSE Commerce Stream with or without Maths.

For CBSEi students seeking entry into the CBSE programme the following criteria will apply

CBSE Science Stream	CBSE Commerce Stream with Maths	CBSE Commerce Stream without Maths
Minimum of B2 (65% in Maths and Sciences)	Minimum of B2(65%) in Maths	Minimum of C1 (51%) in all subjects

For CBSE i students seeking entry into the IB Diploma programme the following criteria will apply

For SL options	For HL options
A Board Examination subject score of 85% for SL courses	A Board Examination subject score of 90% for HL courses

Those falling below these parameters would stay in the CBSE course.

For IGCSE students the following criteria will apply (subject to passing the Board Examination):

IBDP for SL options	IBDP for HL options
A Board Examination subject score of 75% for SL courses	A Board Examination subject score of 85% for HL courses

Students are advised to discuss the subject choices with their teachers, College Counsellor and Coordinators. Be aware that some subjects are essential for further careers, some may not be essential but highly recommended and some other subjects maybe useful as they may give a general background for some set skills.

Students are also encouraged to make subject choices based on their ability and what they can achieve, and **not** based on what they think they can achieve.

Please complete the forms and return to the HRT by **23rd October, 2015 latest.**

Regards

Kris Bhatt, Principal

Annexure 2

Student Selection and Monitoring Procedures (Edutrust Criterion 5.3.1)

The school is always pleased to receive enquiries from parents. The School encourages parents to visit the school with the child/student, by prior appointment, in order to familiarize themselves with our institution. Appointment days are: Tuesdays and Thursdays [except Public Holidays]. School tours and discussions are held with the Admission team.

Prospective parents may also approach the School by writing in to the email: register@npsinternational.com.sg. All mails are responded to within three working days.

The procedure shall be as follows:

The following documents shall be submitted by the applicant's parents:

- Application form filled up
- Photocopy of passport, first and last page
- Visa
- Birth certificate
- Immunization record (for children below 6 years)
- Past 3 years of report cards (as applicable)
- 1 passport-sized colour photograph
 - The Admissions Officer shall ascertain the age appropriateness of the applicant for the grade for which admission is sought. If the applicant is not age appropriate, the
 - Admissions Officer shall inform the parents accordingly
 - The admission process for K2 last term (Jan-Mar), Grades 1 and above shall include:
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 - Entrance test in English and Math for K2-5, English, Math and Logic & Reasoning for Grades 6 to 8, English, Math, Science and Logical Reasoning for Grades 9 and 10 and English, Mathematics and Science(s) opted for in Grades 11 and 12.
 - Interaction between the Student, Parent and Principal or Head of School or Resident Director

The Entrance test papers and answer keys approved by the Academic staff shall be used. Calculators shall not be permitted. The Entrance test papers shall not follow a prescribed syllabus; they shall be diagnostic in nature

The admission process for below Grade 1 shall consist only of the triangular interaction between the student, parents and Principals or Head of School or Resident Director.

- The Entrance test papers shall be marked by the Admissions Department referencing with the answer keys.
- An evaluation will be carried out on the basis of the marks obtained in the tests and three years reports. Shortlisted candidates and parents shall be called for the triangular interaction.
- The Resident Director or Head of School or Principals shall approve the selected candidates and grades.